

Caldwell Public Library Board Meeting

Minutes

February 5, 2015

Members Present: Larry Blackburn, Chair; David Beverly; Melissa Stringfield, Vice-Chair; Lacey Welt, Library Director, Shannon Ozuna, City Council Liason.

Members Absent: Bonny Smith

Meeting called to order at 6:30 P.M.

Visitor: Rick Coffman, Chair, Ralph Smeed Foundation

1. Mr. Coffman presented information about the Ralph Smeed Library and the possibility of the Caldwell Public Library housing the books in the future. He informed the board of possible grant money available for library updates.
2. VOTED – Approved Minutes for the board meeting on January 8, 2015.
(Beverly/Stringfield)
3. VOTED – Approved – Finances, Revenue, Expenditures. (Beverly/Blackburn)
4. Trustee Applications were reviewed.
5. VOTED – Approved - Extend the trustee application date for new trustees until March 5th, 2015. Mrs. Welt will contact previous trustee applicants.
(Stringfield/Beverly)
6. Facilities Update: Blackburn presented finance information from his meeting with Caldwell City Finance Director, Eljay Waite.
7. VOTED – Approved - Finance New H-VAC system borrowing from our Uyematsu Endowment and then repaying it. The board will determine the repayment schedule at future date. (Blackburn, Beverly)
8. Mrs. Welt presented the new seating arrangement for the library's computer area.
9. VOTED – Approved -Purchase new computer tables for the revised computer seating area up to a maximum of \$1,500. (Stringfield/Beverly)
10. The board reviewed the revised collection development policy.
11. VOTED – Approved - Revised board policy on collection development.
(Stringfield/Beverly)
12. Strategic Planning Survey reviewed and discussed.

13. REVIEWED – Request for Reconsideration – Zombies vs. Unicorns (Audiobook) The item will be retained in the library’s collection.
14. Mrs. Welt presented self-check-out systems and a new microfiche reader as possible upgrades. The board tabled the discussion on these for a month.
15. Library Director’s report on circulation, services, and collection changes was reviewed.

Meeting adjourned at 8:05 P.M.

Next Regular Meeting : March 5, 2015 at 6:30 P.M.

Submitted Respectfully,

Melissa Stringfield,

Vice-Chair, Caldwell Public Library